

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
21 OCTOBER 2020
7:30 P.M.
REGULAR MEETING
DRAFT MINUTES

The Board of Trustees of the Village of Brewster is holding a virtual meeting at 7:30 PM, on October 21, 2020 through Zoom Meeting. The Meeting ID is 207 812 8623 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief: John Del Gardo
Village Engineer:
Village Counsel: Anthony Molé
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

Todd Atkinson

Donna Milazzo

Pledge to flag.

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Trustee Gaspar 2nd, all in favor 5 to 0.

1. Kyle DeSantis – Eagle Scout Project. Mr. Kyle DeSantis presents the progress on his Eagle Scout Project to the Board of Trustees. Mr. DeSantis notes that his project and troop are still taking donations for the project. Trustee Bryde asks if this project will be done by Veteran's Day and Mr. DeSantis confirms that the installation date for the banners is November 7, with November 8 rain date. Deputy Mayor Piccini asks if any of the tree services have responded to his request to provide bucket trucks to handle the banners. Mr. DeSantis said he spoke to Bill Henry as well as RJ Tree Service and both companies expressed interest but he hasn't heard back with a definite answer. Trustee Gaspar suggests Mr. DeSantis reaches out Six Diamonds tree service as that company has also worked in the Village of Brewster. Mr. DeSantis is also requesting assistance from the Village Police in closing the roads to hang the banners and Chief Del Gardo will speak with him offline. Deputy Mayor Piccini congratulates Mr. DeSantis on the thorough job that he put into the project as well as the execution so far. The Board is all impressed with his project and congratulates him on his progress.
2. Monthly Reports
 - 2.1. Police Report, September 2020. Chief John Del Gardo delivers the Police Report for September, 2020. Copies will be attached to the minutes. Trustee Bryde notes the increase in Uniform Traffic Tickets and Chief agrees and states that the traffic on the roads has increased significantly in the last few months and it will continue to increase. Trustee Bryde also notes the increase in stop signs, speeding and cell phone tickets and Chief Del Gardo agrees the amounts have increased since the last report. Trustee Bryde states that the amount of unlicensed operator tickets has also increased and Trustee Gaspar agrees that it is a large amount. Chief Del Gardo informs the Board that this number had begun increases across the board. Trustee Gaspar asked what are the ages of the unlicensed drivers and Chief Del Gardo informs the Board that most of the people who are caught being unlicensed are middle aged people and very few young people. Deputy Mayor Piccini asks if there are specific reasons as to why are they unlicensed and Chief Del Gardo said one was an arrest and lost his license, but the rest just don't have a license at all. He also notes that the reason they are caught is because the driver is stopped for other reasons, which are included in the uniform traffic ticket totals. Deputy Mayor Piccini questions what happens beyond the person receiving the ticket and more specifically are we able to send them to get their license. Chief Del Gardo says most of the drivers cannot get a license at this time and most of the time, the car needs to be picked up by a license driver or it is towed. Deputy Mayor Piccini continues asking what is stopping these unlicensed drivers from driving again and Chief Del Gardo explains that the person would just get another ticket if they are caught breaking the law again. Deputy Mayor Piccini notes the low repair amount this month and Chief states that the cars are running

well, and these repairs are routine maintenance. Mayor Schoenig motions to approve the September, 2020 Police Report, Trustee Boissonnault 2nd all in favor 5 to 0.

2.1.1. Mayor Schoenig asks Chief Del Gardo to give the Board an update on the Police Reform coming from Governor Cuomo. Chief Del Gardo explains that there will be a committee that will oversee the Police Department and that the Board of Trustees will be more involved with the Police Department procedures going forward. Chief Del Gardo believes that the Village Police Department is already doing what needs to be done as far as procedures go, and only needs to start forming the committee, which he is working on. Chief Del Gardo states that the department is working on putting together the proposal that involves criteria from Governor Cuomo. Deputy Mayor Piccini asks who will be on the committee and Chief Del Gardo mentions that he has a few people in mind that will be from various backgrounds. Deputy Mayor Piccini expresses her optimism in Chief Del Gardo's ability to work through these challenges and continue to run the Police Department without any hitches. Chief Del Gardo also mentions that the County Executive, other Putnam County representatives and the five police departments, Kent, Carmel, County Sheriff, Brewster, and Coldspring, are meeting every two weeks on the project to ensure it progresses on schedule. Mayor Schoenig notes that although he has not been able to attend the meetings, but he is working closely with Chief Del Gardo on this project and will begin to bring the Board of Trustees into the project more as time goes on.

2.2. Code Enforcement Report, September 2020. Mr. Bill Scorca delivers the Code Enforcement Report for September, 2020. Copies will be attached to the Minutes. Mr. Scorca mentions the various projects in the Village of Brewster including 85 Main Street, 530 North Main Street, and a new sign at Markel Park. Mr. Scorca explains that this would be an electronic sign, which is currently not included in the Code and recommends that the Board look into adopting the Code to add these new signs in. The Board will wait to see the specifications on the sign permit and determine what changes to the Code may be needed. Other projects that Mr. Scorca mentions is the building at 871 Route 22, formally known as Norm's. He also mentions that Clerk Chiudina, Trustee Bryde and Trustee Gaspar attended the grand opening of the Longview School on October 15, 2020. Trustee Bryde notes that herself and Clerk Chiudina spoke to the Director of the school, Mark Jacobs, and he was open to having the Board take a tour of the school after school hours. Mr. Scorca says he is working on staying on top of what is happening at the Garden Street School. Trustee Bryde notes the increase in activity from August and Mr. Scorca believes that this is because more people are becoming more comfortable and are moving back into their normal routine. Trustee Boissonnault informs Mr. Scorca of the leftover electronic items from bulk pick up on North Main Street by Wells Street. Mayor Schoenig motions to approve the September, 2020 Code Enforcement Report, Trustee Bryde 2nd all in favor 5 to 0.

3. Bulk Pick Up Remediation Process. Trustee Boissonnault reiterates what was discussed at the previous meeting. Counsel Mole states that the Code is written to allow the Village to take action as soon as possible, in the form of an appearance ticket, if an item that is prohibited in the bulk pick up guidelines is put out. Counsel Mole continues stating that the Village can also have the items cleaned up by a third party and charge the property owner. Trustee Boissonnault clarifies that the items that were not picked up must be off of the curb by 8 PM on the day of bulk pick up, according to the Village Code. Deputy Mayor Piccini notes that this relates to weekly recycling and trash pickup as well and notes that the items previously mentioned by Trustee Boissonnault would be eligible to receive a ticket at this time. The Board feels that the bulk pick up mess lingers for longer than the single pick up day. Deputy Mayor Piccini thanks Counsel Mole for finding the item in the Code. Mayor Schoenig confirms with Mr. Scorca that there will no longer be warnings for the leftover bulk pick up items and only a ticket will be issued to the property owner(s). Mr. Scorca understands the Board's concerns but states that compliance is the most important part of this process and the issue is the people going through the court system, which is time consuming as the courts are very backed up. Counsel Mole reiterates that the Village could have the items removed and charge the property owners a fee and have that fee go on the taxes if they do not pay. Mr. Scorca informs the Board that more often than not, the leftover items do not belong to the property owner and they come from other properties, and that the fines should be heavier in order to force the public to follow the guidelines. The Board discusses a specific location and the issues at that property during bulk pick up. Deputy Mayor Piccini asks Clerk Chiudina to send out this information with the next billing and Clerk Chiudina confirms that she will do this with the sewer bill. Mayor Schoenig recommends to highlight that a ticket will be issued for the day of the offense, so long as it is after the allotted time frame to have the allowed items out. Mr. Scorca states that he will start giving more appearance tickets and less warning to property owners. The Board thanks Mr. Scorca and Counsel Mole for their time.

4. Notice Work Session at St. Lawrence O'Toole Gymnasium. Clerk Chiudina notes that she noticed the work session in the Putnam County Press and will put up the information on the website as well. Deputy Mayor Piccini reiterates that the notice states that the Village is requesting that the public join the meeting via Zoom and do not show up at the Gymnasium to limit the amount of people at the presentation to meet COVID regulations but inquires what would happen if someone does show up. Clerk Chiudina states that there is a limited capacity in the gymnasium so only the Boards will be allowed to be present for the meeting and any one who shows up will be given the Zoom meeting information and asked to listen from home. Mayor Schoenig notes that the Building Department will be in attendance as well. Deputy Mayor Piccini motions to hold a work session for all of the Village Boards on October 28, 2020 at the St. Lawrence O'Toole Gymnasium located at 34 Prospect Street, starting at 7:00 PM and the public will be allowed to view the event via Zoom, Trustee Gaspar 2nd, all in favor 5 to 0. Mayor Schoenig reminds the public that due to COVID-19 restrictions, the public will only be able to listen into the meeting via Zoom.
5. Halloween in the Village of Brewster. The Board discusses the variables for Halloween this year. Mayor Schoenig asks Mr. Domenic Consentino to put out cones on Friday to be set up on the side streets by the Village Police. Trustee Boissonnault states that it is a personal choice for people to participate. Deputy Mayor Piccini raises the question of services held at the Church on Saturday night and Mr. Scorca states that services are being held. The Board decides that the roads should be blocked off around 5:30 PM and the police will be available to help with the traffic.
6. Release of Funds for Property Damage at 13 Hoyt Street. Tabled
7. Date Change for 861 Route 22 Public Hearing to November 18, 2020. Mayor Schoenig motions to change the date of the public hearing for 861 Route 22's application from November 4, 2020 to November 18, 2020 at 7:30 or soon thereafter on Zoom, Trustee Gaspar 2nd all in favor 5 to 0.
8. October 7, 2020 Minutes for approval. Trustee Bryde motions to approve the Minutes from the October 7, 2020, Deputy Mayor Piccini 2nd all in favor 5 to 0.
9. Correspondence Sent/Received September, 2020. Mayor Schoenig motions to approve the correspondence that was sent and received in September, 2020 Trustee Boissonnault 2nd, all in favor 5 to 0.
10. Vouchers Payable – Trustee Bryde reviewed the Vouchers and found everything in order.

10.1.	A -	GENERAL FUND	\$35,052.95
10.2.	C –	REFUSE & GARBAGE	19,730.12
10.3.	EN -	ENGINEERING FEES ESCROW	1,305.00
10.4.	F -	WATER FUND	5,791.18
10.5.	G -	SEWER FUND	9,022.10
10.6.	H65 -	WELLS PARK BIKE PATH CONNECTOR	7,645.00
10.7.	TA -	TRUST & AGENCY	6,065.48

Total Vouchers Payable \$84,611.83

Mayor Schoenig motions to approve the vouchers as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

11. Other Business

- 11.1. Deputy Mayor Piccini asks Clerk Chiudina for an update on the handbooks. Clerk Chiudina will reach out to the Paychex representative, who is currently reviewing the handbook to ensure the Village is complying with all State level procedures. Clerk Chiudina will also request a meeting with the representative regarding the Board's pending request to add or remove anything from the handbook.
- 11.2. Trustee Gaspar mentions that himself, Trustee Bryde and Clerk Chiudina attended the Longview School ribbon cutting and is excited to see the inside of the building.
- 11.3. Trustee Bryde agrees with Trustee Gaspar regarding touring the school. Rose Aglieco, Executive Director of the Chamber of Commerce spoke at the ribbon cutting ceremony. Rose will be retiring at the end of the month and notes that she will certainly be missed. Trustee Bryde also notes that the person replacing Rose was also in attendance. Trustee Bryde mentions that she attended the NARCAN training on October 14, in coordination with the Community That Cares Coalition that she is a part of. She received masks and a Deterra Drug Deactivation Kit which she brought to the Village Office. Trustee Bryde asks about the public's response to the change in voting location and Clerk Chiudina states that the office has fielded some calls but there is a sign on the Village Hall door regarding the change in location to 25 Marvin Avenue.
- 11.4. Trustee Boissonnault notes that Spotlight Arts will be doing the Addams Family play in Wells Park this weekend and tickets are still available, but they do go very quickly and they are limited. Trustee Bryde asks about

the times and dates of the shows and Trustee Boissonnault believes that there are two shows on Saturday and one on Friday and one on Sunday but wasn't sure.

12. New Business

12.1. Trustee Bryde notes that there is a Medication Take Back event at the Sheriff's Department, in coordination with the Community That Cares Coalition that she is a member of, on Saturday, October 24, 2020 at 10 AM. Trustee Bryde also mentions that the Board received a flyer for the Veteran's Day ceremony at the Electrozone field.

12.2. Trustee Boissonnault is showing Wells Park to someone who would like to rent the park to do a production there in the Spring.

12.3. Mayor Schoenig mentions that the Board of Election has asked the Police Department to have officers at polling locations. Mayor Schoenig notes that Counsel Mole, Trustee Bryde and Trustee Boissonnault are up for election on November 3, 2020 and wishes them luck.

13. Public Comment

13.1. Mr. Scott Seaman, Board of Education member, informs the Board of the first case of COVID-19 at CV Starr, and notes that the school was closed for the last two days but will be open on Thursday in hybrid mode. Mr. Seaman also mentions that in the beginning of November, the Board of Education will be hosting an online for "Brewster Vision 2025" to update the next plan for the schools in the coming years and is looking for public comment. Mr. Seaman is a member of the St. Lawrence Church and notes that the St. Lawrence Gymnasium does have an entertainment set up, which should be available to the Village. The Board thanks Mr. Seaman for his updates.

14. Mayor Schoenig motions to adjourn the meeting, Trustee Boissonnault 2nd all in favor 5 to 0.

SEPTEMBER 2020 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
SEPTEMBER 2020

911 CALLS	65	VEHICLE REPAIRS	\$221.00
WALK IN COMPLAINTS	4	VEHICLE MILEAGE	4780
TOTAL CALLS FOR SERVICE	69	VEHICLE FUEL	619
FOOT PATROL			
Main Street:	59		
MTA	13		
Residential:	16		
TOTAL HOURS	88		
Court Hours - Village	56	(Security Detail) 2 Officers	
Court Hours - S.E.	90	(Security Detail) 3 Officers	
TICKETS			
Uniform Traffic Tickets:	136		
Parking Tickets:	44		
Local Ordinance	8		
TOTAL TICKETS	188		
ARRESTS	1		
QUINONES 511 ARREST	1		
TOTAL ARRESTS	1		

911 DISPATCHED CALLS – 65 CALLS
--

AIDED – 11

EDP - 7

VEHICLE ACCIDENT – 3

DISPUTE – 10

DISORDERLY / INTOX PERSONS - 5

FIRE ALARM - 2

911 HANGUP – 5

PERSON STRUCK BY TRAIN – 1

LARCENY - 1

ASSIST PCSO DISPUTE - 1

WELFARE CHECK – 2

CUSTODY SITUATION - 1

BAT IN HOUSE – 1

LOCK OUT – 1

PARKING CONDITION – 2

NOISE CONDITION – 4

LOST DOG - 2

LOST/FOUND PROPERTY – 3

CRIMINAL MISCHIEF – 1

TREE DOWN – 1

TRESPASS - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

SEPTEMBER 2020

STOP SIGN – 13

SPEED – 61

CELL PHONE – 25

RED LIGHT – 7

UNLICENSED OPERATOR – 17

UNSAFE LANE CHANGE – 1

ONE WAY STREET – 2

HANDICAP PARKING – 3

TOTAL – 129

September, 2020 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

September, 2020 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$2,275.00	6,845.00
A.2555 BUILDING FEES =	3,252.00	14,137.00
A.2590 PROPERTY REG =	0.00	25.00
<hr/>		
TOTAL FOR SEPTEMBER =	\$5,527.00	21,007.00

PERMITS: 14

VIOLATIONS: 1

INSPECTIONS*: 0

CERTIFICATES: 0

*Inspections total does not include inspections that the Village does not charge for as inspections, such as site visits, plumbing inspections, final inspections, gas tests, driveway inspections, boiler inspections, dryer vent inspections, roof inspections, etc. The inspections listed above are reflected in building fees and are a part of the permit amount.

CORRESPONDENCE
September, 2020

CORRESPONDENCE RECEIVED:

1. Vincent Perrin, Public Health Sanitarian, Putnam County Department of Health sent this letter regarding the new regulations NYSDOG has been working on additional regulations for PFOA, PFOS and 1,4-dioxane (dated 9/8/20, received 9/11/20).
2. Anthony Scannapieco, Commissioner & Catherine Croft, Commissioner, Board of Elections County of Putnam sent this letter confirming the use of 25 Marvin Ave. for the November 3, General Election (dated 9/16/20, received 9/21/20).
3. Robert Cinque, Goldsand & Cinque, Esqs. sent this letter regarding a special exception use permit for V&R Rt. 22 LLC, 861-869 Rt. 22, Brewster, NY (dated 9/21/20, received 9/23/20).
4. Alan Dillon, Dillon & Dillon, L.L.C sent this letter regarding an increase of sewer service to 1350 gallons at 85 Main St., Brewster (dated 9/25/20, received 9/29/20).

CORRESPONDENCE SENT:

1. This letter was sent to inform the owner of the properties that their water/sewer services provided by the Village of Brewster are past due. This notice is not a final disconnection notice but a reminder that the utility service bills are past due (dated 9/4/20).
2. This letter was sent informing Mr. Sonny Vataj and the tenants at Brewster Plaza-979-989 Rt. 22, a possible discontinuation of water services due to nonpayment of water rents (dated 9/10/20).
3. This correspondence was sent to Mr. S. Kovaleski, utility acct. number 52.0000191.0 regarding his payment plan with the Village of Brewster (dated 9/30/20).